

## Announcement of Faculty of Science, Mahidol University on Undergraduate Studies 2023 (B.E. 2566)

The regulations and guidelines on undergraduate studies of the Faculty of Science are to be enforced in accordance with Mahidol University Regulations on Diploma and Undergraduate Studies, B.E. 2552 (2009) and its amendments. The Dean of the Faculty of Science, with the approval of the Faculty of Science Committee at its 10/2023 meeting on October 25, 2023, agreed to enact the following regulations and guidelines.

1. The following announcement shall be repealed.

Announcement of Faculty of Science, Mahidol University on Undergraduate Studies B.E. 2564 (2021).

## 2. In this announcement

"Faculty" means the Faculty of Science, Mahidol University

"Dean" means the Dean of the Faculty of Science, Mahidol University

"Curriculum" means the undergraduate curriculum approved by the university council

"Students" means the undergraduate students of the Faculty of Science and students who register for courses offered by the Faculty of Science, Mahidol University

- 3. The first and the second semesters are regular and mandatory semesters. Students have to register for courses and the total credits must be no less than specified in each curriculum. Otherwise, the approval of their academic advisors are needed. Full time students must register no less than 9 and no more than 22 credits in each regular semester. Otherwise, a request form for registering less/more than required credits is needed.
- 4. Students, who do not meet the prerequisites for a course will not be able to register for that course except the course and its prerequisites are offered in the same academic year according to the study plan.
- 5. Students, who register for a course of the university, shall pass the process of teaching and learning management and the process of education measurement and evaluation in accordance with the regulations of the faculty and the university.

- 6. The guidelines for cases, in which students do not appear for the examination on the specified date and time, shall follow Announcement of Faculty of Science procedure.
  - 7. The grading system
    - 7.1 For each course, the symbols A, B+, B, C+, C, D+, D, O, S mean "Pass" and the symbols F and U means "Fail" excluding the second and the third year courses of Doctor of Medicine program (associate institutions in Mahidol University). There is a specific announcement for associate institutions in Mahidol University.
    - 7.2 Other symbols (without scores) AU, I, P, T, X shall be given in accordance with Mahidol University Regulations on Diploma and Undergraduate Studies
  - 8. The summer session consists of not less than 6 weeks. However, time period and registered credits must be comparable to a regular semester. Students must register no more than 9 credits and withdraw from a course within 4 weeks after the opening date of a summer session.
  - 9. The summer session courses using the following guidelines
    - 9.1 Courses specified by the faculty are the courses in which students receive a "Fail" symbol in the first or the second semester and the courses must have at least 15 students for re-registration. Otherwise, the respective department shall arrange re-examination of the courses during summer session in the same academic year.
    - 9.2 Courses specified by the program are the courses listed in the study plan as specified by the curriculum in the summer session.
    - 9.3 Courses in other cases are considered by the departments and schools with the approval of the Deputy Dean for Education.
  - 10. The conditions for courses specified by the faculty
    - 10.1 Students eligible to re-register or re-grade for summer session courses
      - 10.1.1 Students whose results were "Fail" in courses offered in summer session or
      - 10.1.2 Students whose CUM-GPA lower than 2.00 or
      - 10.1.3 Students in other cases approved by the departments and schools responsible for the courses offered.

- 10.2 Students eligible to re-exam are students whose results were "Fail" in courses offered in the same academic year as courses offered in summer session
- 10.3 Students must not have been evaluated as dismissed or prone to being dismissed.

  In cases that students have already registered for courses, but CUM-GPA fell into dismissed classification, the registration shall be considered void.
- 10.4 Re-examinations for courses in the first and the second semesters will be held at least 4 weeks after the final examination results for the second semester have been announced. This is to allow students to prepare for examinations. The latest grades of students must be submitted to Educational Affair Division within 8 weeks after the final examination results for the second semester have been announced. No reexamination is permitted outside of this time period.
- 10.5 The re-examination grade not exceeding D or S.
- 11. In the case of necessity or emergency situation, when teaching and learning is unable to organize as usual, shall proceed according to the regulations of the university including registration, evaluation methods, re-examination, and termination of status, etc.
- 12. In the case that there is a problem with this announcement, the Dean of the Faculty of Science has the power to judge, interpret, and order as deemed appropriate.

The regulations shall be effective from the next day after the announcement.

Announced on October, 30<sup>th</sup>, 2023

(Assoc. Prof. Palangpon Kongsaeree, Ph.D.)

Dean

Faculty of Science, Mahidol University