



Faculty of Science Mahidol University Announcement

Subject : Teaching Assistantship Scholarship Year 2020

By virtue of Item No. 15 of Mahidol University Announcement, Subject : Criteria and Procedures in Money Receiving, Keeping, Withdrawing, Paying and Payment Controlling, B.E. 2551 (2008); the Dean of Faculty of Science, with the agreement of the Faculty Committee in the 5/2563 meeting on May 27, 2020, have agreed that Faculty of Science Mahidol University Announcement, Subject : Teaching Assistantship Scholarship Year 2019 dated on July 10, 2019, shall be repealed and the following criteria regarding the teaching assistantship scholarship has been stipulated :

1. Objectives

- 1.1. To improve the capability of the graduate students in terms of teaching and research
- 1.2. To promote academic atmosphere and build relationships between teachers and students and between students and students.
- 1.3. To improve the teaching and knowledge delivery skills in science
- 1.4. To enhance the teaching and learning efficiency in courses of Faculty of Science

2. Categories and Qualifications of Teaching Assistantship Candidates

Graduate Teaching Assistants are students studying in the graduate program of Faculty of Science, Mahidol University. They are full-time students while being teaching assistants in one of the undergraduate subjects belonging to the departments of Faculty of Science.

A funding of 8,000 baht per month will be provided to the masters or doctoral students for the duration of no longer than 5 months per semester.

Applicant Qualifications

1. The applicant must be a graduate student of Faculty of Science
2. The applicant must have cumulative GPA of:
 - no less than 3.00 GPA for masters' students
 - or - no less than 3.50 GPA for doctoral students,
 - and - with no subject has the result of incomplete (I), not passed (<B), or unsatisfactory (U).
3. The applicant must be well-conducted, and has never exhibited misconduct according to the rules of the university.

4. The applicant must not be receiving any other monthly scholarship or salary while receiving the teaching assistantship scholarship.
5. The applicant must be nominated by the head of department and the respective lecturer of the subject, a detailed elaboration on the necessity of the teaching assistant in the subject must also be submitted, and clearly specify the duties that the applicant has to perform.
6. The applicant must have passed the MU Lab Pass Test, and must attach a copy of the valid test result issued within 2 years prior to the application.
7. The applicant must have undergone the laboratory safety training workshop provided by the Faculty of Science and received a certificate within 2 years prior to the application.

Duties of Teaching Assistants

- 3.1 Must have a weekly teaching workload of no less than 4 hours or 80 hours per semester, and no more than 100 hours per semester.
- 3.2 Must proctor the central examinations held by the Faculty of Science for not less than 4 times per semester, according to the date and time specified by the faculty.
- 3.2 Must assist in teaching or attending the activities of the subject such as
 - Lecture
 - Laboratory overseeing
 - Computer laboratory session overseeing.
 - Being a consultant for first and second year students,
 - Other activities required by the subjects.
- 3.4 Must exhibit academic diligence, be well-conducted and adhere to responsibilities of their own.

4. Application Procedures

- 4.1. The Faculty of Science publicizes the announcement of Teaching Assistantship Scholarship.
- 4.2. The departments consider applicants with required qualifications and submit to the faculty along with the following documents:
 - 4.2.1. Application form for the Teaching Assistantship Scholarship
 - 4.2.2. One 3 x 4 cm photograph
 - 4.2.3. One copy of the student ID card
 - 4.2.4. One copy of current academic transcript
 - 4.2.5. Teaching Assistant Timetable
 - 4.2.6 A copy of the valid MU LabPass certification issued within 2 years before the application

- 4.2.7 A copy of the valid Laboratory Safety Training Certificate issued within 2 years before the application
- 4.2.8 A copy of the bank account number for The Siam Commercial Bank (only branches in Bangkok or metropolitan area are accepted)
- 4.3 The Faculty of Science announces the list of scholarship recipients and informs the departments.
- 4.4 Departments and applicants who fail to deliver the required documents in item 4.2 within the given time will be disqualified.

5. Termination of the Scholarship

The Faculty of Science reserves the right to terminate the scholarship in the following cases:

- 5.1 The graduate teaching assistant is no longer a student of the Faculty of Science.
- 5.2 The graduate teaching assistant did not meet the required academic performance.
- 5.3 The graduate teaching assistant did not follow the conditions of the scholarship as specified by the Faculty of Science, such as being late, being absent from class or work or taking a leave of absence. The penalty applied is subject to the consideration of the teaching assistantship scholarship committee.
- 5.4 The graduate teaching assistant exhibited breach of the regulations, order, announcement, or the code of conduct of Mahidol University and/or the affiliated program or faculty, or exhibited improper behavior that damages the reputation of the person or the faculty.

6. Performance Assessments of the Graduate Teaching Assistant

The head of the department/the respective lecturer of the subject must submit the written performance report, which follows the graduate teaching assistant summary form, to the faculty at the end of each semester.

7. Graduate Teaching Assistant Resignation

The graduate teaching assistant is eligible to resign by informing the faculty 30 days in advance and submit the resignation form to the Medical and Graduate Education Division.

8. Dates of Application and Results Announcement

First Semester

Application Period: 11 June - 31 July 2020

Results Announced within 7 August 2020, via the department.

Second Semester

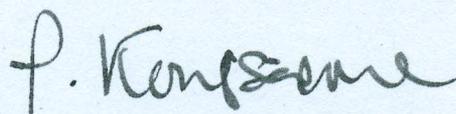
Application Period: 9 - 20 November 2020

Results Announced within 11 December 2020, via the department.

9. In cases where the prior items do not apply, The board committee of the graduate scholarship and the Dean of Faculty of Science shall rule, deliberate and order actions as the case may be. The actions ordered by the Dean shall be regarded as final.

The announcement shall be effective from June 11, 2020.

Announced on June 3, 2020



(Assoc. Prof. Palangpon Kongsanee, Ph.D.)

Dean of Faculty of Science